

**Board of Directors Minutes**  
**Everglades Preparatory Academy**  
**January 19, 2022**

The Everglades Preparatory Academy Board of Directors met at 2:00 p.m. on January 19, 2022, in the zoom video conferencing app Conference Room, at 360 E. Main Street, Building "C", Pahokee, Florida

Members in attendance were:

Board Members

X Emilia Fanjul  
X Vivian P. White  
\_ Leigh Woodham  
X Christophher McDermott  
X Joseph Galardi  
X Jaime Holland

Staff

X Linda Johnson Earsley  
X Sheila Bynes  
X Julie Stewart

Also, in attendance

\_ Ralph Arza, Arza Consultant  
X Luis Sullivan, Arza Consultant

X Lesa Hamilton  
Senior Financial Analyst  
Eduserve Solutions

X Myrna Lainé-Hyppolite, Vice President  
Financial Planning & Analysis  
EduServe Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:06 p.m.

Approval of Minutes from December 15,2021:

Jaime Holland made the motion and Vivian White seconded the motion to approve December 15,2021, minutes. The motion passed unanimously.

\_X\_ Minutes Approved  
     Minutes Not Approved  
     Corrections/Changes: None

**Agenda:**

- a. The Agenda was presented and reviewed by the Board.

Reports:

**A. Chairperson – Emilia Fanjul**

1. Glades Academy Foundation, Inc. Fundraising Dinner was cancelled due to Covid.

### **B. Principal's Report**

1. Enrollment – 130 students

2. Attendance-

<b>Weekly Average:</b> 71% December 13, 2021-January 7,2022
--

3.FTE week: February 7-11, 2022

4. 11-Day Count: January 28-February 11, 2022

5. COVID update- COVID Exposed (8) students/ (0) Staff. COVID positive (4) students/ (0) staff. Students returned to school after receiving a negative test.

6. Graduation- May 17, 2022, at 4:30pm. Location; Eddie Lee Rhodes Gymnasium in Pahokee, Florida.

7. Graduation rate SY21 93.5%

### **C. Academic Coach – Julie Stewart**

1. Academic data

Carnegie Learning Data, Reading Plus Data, Diagnostic Data, and FSA Retake Data was shared.

2. Teachers Observation

- Teachers are engaging in peer observations.
- Administration is meeting with teachers to conduct mid-year reviews of their Professional Development Growth Plans.

3. Senior Graduation status

4. Administration and teachers are collaboratively meeting with all senior students and their parents/guardians to discuss their current graduation status as of January 2022.

### **D. Legislative Updates – Ralph Arza**

1. Luis Sullivan gave legislative updates on behalf of Ralph Arza.

### **E. Old Business**

1. Security -Allied Universal Security contract will terminate on February 11,2022.

### **F. New Business**

1. Eduserve amended contract was reviewed and discussed by the Board.

2. New Security- Journey and Associates, Inc., Security contract was reviewed and discussed by the Board. Journey and Associates, Inc. start date is February 14,2022.

**G. Financial Report**

1. Monthly Financials – EduServe presented to the Board a PowerPoint for November financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail

**H. Action Item**

1. Eduserve amended contract- Christopher McDermott made the motion to approve Eduserve amended contract. Vivian White seconded the motion. The motion passed unanimously.
2. New Security- Vivian White made the motion to approve Journey and Associates, Inc., Security contract. Jaime Holland seconded the motion. The motion passed unanimously.

◆ Unanimously approved  
The meeting adjourned at 3:30pm

◆ Approved by \_\_\_\_\_



Joseph Galardi, As Secretary

Date 2-28-22

# **Board of Directors Minutes**

## **Everglades Preparatory Academy**

**April 19, 2022**

The Everglades Preparatory Academy Board of Directors met at 2:00p.m on April 19, 2022, in the Zoom Video Conferencing app, at 360 East Main Street, Building "C", Pahokee, Florida.

Members in attendance were:

Board Members

X Emilia Fanjul  
X Vivian P. White  
X Leigh Woodham  
X Christopher McDermott  
\_ Joseph Galardi  
X Jaime Holland (Via Phone)

Staff

X Linda Johnson Earsley  
X Sheila Bynes  
X Julie Stewart

Also, in attendance

X Ralph Arza Consultant  
X Lesa Hamilton  
Senior Financial Analyst  
Eduserve Solutions  
X Yolanda Nails, Bright Minds ECS, LLC

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:05 p.m.

Approval of Minutes from March 23, 2022:

Christopher McDermott made the motion and Leigh Woodham seconded the motion to approve March 23, 2022, minutes. The motion passed unanimously.

Minutes Approved  
 Minutes Not Approved  
 Corrections/Changes: None

**Agenda:**

- a. The Agenda was presented and reviewed by the Board.

Reports:

**A. Chairperson – Emilia Fanjul**

1. New Board Member-the Board reviewed the potential Board member resume, assessing his skills and experience to determine if he meets qualifications for the position. The Board chair recommended the candidate to the Board for formal approval.

## **B. Principal's Report**

1. Enrollment – 133 students.

2. Attendance

<b>Weekly Average:</b> 76% August 10, 2022- April 8,2022
---

3. Graduation- May 17, 2022, at 4:30pm. Location; Eddie Lee Rhodes Gymnasium in Pahokee, Florida.

4. Seniors' graduation status update.

5. School Rating-Recommendation to the Board.

6. Position change- Principal Earsley changed Julie Stewart position from Academic Coach to Assistant Principal.

## **C. Academic Coach – Julie Stewart**

1. Testing

- SAT and ACT Updates
- Spring FSA ELA Writing Window Completed
- May Testing Window for FSAs and EOCs begins May 2, 2022

2. Academic Data updates

- ReadingPlus Data was shared which shows growth
- Teacher Data Chats
- Tutorials for "Movers and Shakers" and "Game Changers"

3. Fieldtrips

- Acreage Pines Park Wildflower Hike
- Palm Beach County 4H- On Campus
- Junior Achievement- On Campus

## **D. Legislative Updates – Ralph Arza**

1. Ralph Arza gave legislative updates.

## **E. Old Business**

1. Principal Evaluation- Defer until May 11, Board Meeting.

2. Summer Camp

Everglades Preparatory Academy will host a four-week (June 6-July 30, 2022) summer program to "ramp up" students' math, science, reading and writing skills.

EPA's Summer Enrichment Program will host at least 40 EPA students only. Students will rotate through three enrichment sessions in groups of 8-10 students each hour. Students will be selected to participate in Math End of Course Exam (EOC), Science (STEM) and FSA ELA/Reading researched-based acceleration activities aligned with the Florida State Standards/B.E.S.T. Standards.

3. Career Day- Everglades Preparatory Academy Annual Career Day helped students connect what they learned in school with the workplace. Students listen to

speakers and navigate the event independently, seeking information about vocational/technical institutions, industry and the career options it provides.

2. Accreditation Engagement Review- April 25-27, 2022.

**F. New Business**

1. National Charter Schools Conference (NCSC) by the National Alliance for Public Charter Schools Convention in Washington, DC, June 19-22

2. Incubate Debate- Principal Earsley stated that Everglades Preparatory Academy students will participate with Incubate Debate, a non-profit initiative working to give rural and urban middle and high school students throughout Florida the skills and confidence to learn about, discuss, and debate important issues shaping their communities and our country.

**G. Financial Report**

1. Monthly Financials – EduServe presented to the Board a PowerPoint for February financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.

**H. Action Item**

1. New Board Member- Leigh Woodham made the motion to approve the appointment of the New Board Member. Christopher McDermott seconded the motion. The motion passed unanimously.

◆ Unanimously approved

The meeting adjourned at 3:55 pm

◆ Approved by \_\_\_\_\_



Joseph Galardi, As Secretary

Date 5-22-22

**Board of Directors Minutes**  
**Everglades Preparatory Academy**

**February 16, 2022**

The Everglades Preparatory Academy Board of Directors met at 2:00 p.m. on February 16, 2022, in the zoom video conferencing app Conference Room, at 360 E. Main Street, Building "C", Pahokee, Florida

Members in attendance were:

**Board Members**

X Emilia Fanjul  
X Vivian P. White  
\_ Leigh Woodham  
X Christophher McDermott  
\_ Joseph Galardi  
X Jaime Holland

**Staff**

X Linda Johnson Earsley  
X Sheila Bynes  
X Julie Stewart

**Also, in attendance**

X Ralph Arza, Arza Consultant  
X Luis Sullivan, Arza Consultant

X Lesa Hamilton  
Senior Financial Analyst  
Eduserve Solutions

X Myrna Lainé-Hyppolite, Vice President  
Financial Planning & Analysis  
EduServe Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:05 p.m.

**Approval of Minutes from January 19,2022:**

Vivian White made the motion and Jaime Holland seconded the motion to approve January 19,2022, minutes. The motion passed unanimously.

Minutes Approved  
 Minutes Not Approved  
 Corrections/Changes: None

**Agenda:**

- a. The Agenda was presented and reviewed by the Board.

Reports:

***A. Chairperson – Emilia Fanjul***

1. Board Meeting update- March meeting will be held In Person at 3:00 pm, April and May meeting via zoom.

### **B. Principal's Report**

1. Enrollment – 133 students.

2. Attendance-

<b>Weekly Average:77%</b> January 10, 2022- February 11, 2022
--

3.FTE week: February 7-11, 2022.

4. 11-Day Count: January 28-February 11, 2022.

5. COVID update- (3) Students were exposed, all returned to school after quarantine.

6. Graduation- May 17, 2022, at 4:30pm. Location; Eddie Lee Rhodes Gymnasium in Pahokee, Florida.

### **C. Academic Coach – Julie Stewart**

1. School Choice Week

- o Students participated in School Choice Week, and it was promoted via Twitter.

2. Second Quarter Academic Excellence Awards Ceremony was held on February 8, 2022.

3. Data was shared on the 36 graduating seniors.

4. FSA/EOC Retake and Diagnostic Data was shared.

5. Targeted Tutorial began on January 27, 2022.

6. Testing Windows

- o Spring Retake Window
  - February 22nd- March 11th
- o April 11th- May 26th
  - Civics Literacy Exam
  - Accountability Groups

7. Pathways to Career and Technical Education

a. Palm Beach County 4H- "Read a Recipe for Literacy"

b. Palm Beach State FAFSA Workshop on Campus- February 17, 2022

8. Title I Parent and Family Engagement Meeting - February 15, 2022- 7 parents attended.

### **D. Legislative Updates – Ralph Arza**

1. Ralph Arza gave legislative updates.

### **E. Old Business**

1. Accreditation Engagement Review- April 25-27, 2022.

2. New Security- Principal Earsley stated that she received a notice of termination via email from Journey and Associates, Inc., on Saturday, February 12, 2022.



**F. New Business**

1. Annual Charter Review- February 9, 2022
2. **Career Day**- April 21, 2022, at 4:30pm. Location; EPA cafeteria.

**G. Financial Report**

1. Monthly Financials – EduServe presented to the Board a PowerPoint for December financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.
2. Budget Amendment FY2021-FY2022- the Board reviewed and discussed February 12,2022 Budget Amendment-1<sup>st</sup> version.

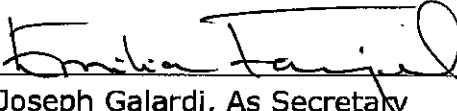
**H. Action Item**

1. Budget Amendment FY2021-FY2022- Jaime Holland made the motion to approve FY2021-FY2022: February 12,2022 Budget Amendment-1<sup>st</sup> version. Christopher McDermott seconded the motion. The motion passed unanimously.

◆ Unanimously approved

The meeting adjourned at 3:30pm

◆ Approved by

 for Joseph Galardi

Joseph Galardi, As Secretary

Date March 23, 2022

**Board of Directors Minutes**  
**Everglades Preparatory Academy**  
**March 23, 2022**

The Everglades Preparatory Academy Board of Directors met at 3:06 p.m. on March 23, 2022, in the Conference Room, at 360 East Main Street, Building "C", Pahokee, Florida.

Members in attendance were:

Board Members

X Emilia Fanjul  
X Vivian P. White  
X Leigh Woodham (Via Zoom)  
X Christopher McDermott  
\_ Joseph Galardi  
\_ Jaime Holland

Staff

X Linda Johnson Earsley  
X Sheila Bynes  
X Julie Stewart

Also, in attendance

X Tony Arza Consultant  
X Lesa Hamilton  
Senior Financial Analyst  
Eduserve Solutions  
X Myrna Lainé-Hyppolite, Vice President  
Financial Planning & Analysis  
EduServe Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 3:06 p.m.

Approval of Minutes from February 16, 2022:

Christopher McDermott made the motion and Vivian White seconded the motion to approve February 16, 2022, minutes. The motion passed unanimously.

Minutes Approved  
 Minutes Not Approved  
 Corrections/Changes: None

**Agenda:**

- a. The Agenda was presented and reviewed by the Board.

Reports:

**A. Chairperson – Emilia Fanjul**

1. Principal evaluation- Ralph Arza will evaluation Principal Earsley during April Board meeting.
2. Gasoline relief funds-These funds will be distributed from the general funds to assist employees with the surging gas prices. Employees will receive a total of \$500 or \$1000 based on the miles commute to work.

3. New Board Member-the Board reviewed the potential Board member resume, assessing her skills and experience to determine if she meets qualifications for the position. The Board chair recommended the candidate to the Board for formal approval.

### **B. Principal's Report**

1. Enrollment – 133 students.

2. Attendance-

<b>Weekly Average:</b> 78% February 14, 2022- March 4, 2022
--

3. Graduation- May 17, 2022, at 4:30pm. Location; Eddie Lee Rhodes Gymnasium in Pahokee, Florida.

4. FY2021-2022 Annual Charter Review- Principal Earsley presented and discussed with the Board the summary of the FY2021-2022 Annual Charter Review results. Principal Earsley will make the necessary corrections.

### **C. Academic Coach – Julie Stewart**

1. Testing

- FSA EOC and Retake window has concluded- awaiting the results for seniors.
- Juniors and Seniors completed the ACT and SAT during the month of March.
- Florida Civics Literacy Exam
  - 20 students took the FCLE test during the Fall Window.
  - None of the 20 students received a passing score.
  - A passing score is considered at least 60% correct. The highest score was a 49%.
  - Students will have an opportunity to retake the exam beginning April 11, 2022.

2. Tutorial

- Senior Tutoring has concluded
- Accountability Group Tutoring for students in grades 8<sup>th</sup>-10<sup>th</sup> will begin on March 23, 2022.

### **D. Legislative Updates – Tony Arza**

1. Tony Arza gave legislative updates.

### **E. Old Business**

1. Career Day- Onsite: 9:30am-11:30am and Virtual: 1:00pm-2:30pm on April 21, 2022.

2. Accreditation Engagement Review- April 25-27, 2022.

3. Security update- The security contract was reviewed and discussed by the Board. Principal Earsley gave an update. Dynamic Integrated Security Inc. was March 11, 2022.

**F. New Business**

- 1. Summer Camp (4-weeks)- June 6-30,2022.
- 2. FY2022-2023 Food Service Annual Agreement- the Board reviewed and discussed the FY2022-2023 Food Service Annual Agreement.

**G. Financial Report**

- 1. Monthly Financials – EduServe presented to the Board a PowerPoint for January financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.

**H. Action Item**

- 1. Food Service Annual Agreement-Vivian White made the motion to approve FY2022-2023 Food Service Annual Agreement. Leigh Woodham seconded the motion. The motion passed unanimously.
- 2. New Board Member- Vivian White made the motion to approve the appointment of the New Board Member. Leigh Woodham seconded the motion. The motion passed unanimously.

◆ Unanimously approved  
The meeting adjourned at 4:32 pm

◆ Approved by \_\_\_\_\_

  
\_\_\_\_\_  
Joseph Galardi, As Secretary

Date 04/20/2022

# Board of Directors Minutes Everglades Preparatory Academy

**October 12, 2022**

The Everglades Preparatory Academy Board of Directors met at 2:00p.m. on October 12, 2022, in person meeting, at 360 East Main Street, Building "C", Pahokee, Florida.

Members in attendance were:

Board Members

X Emilia Fanjul  
X Joseph Galardi (Via Phone)  
X Jaime Holland (Via Phone)  
X Maureen Johnston  
X Christopher McDermott  
X Charles Shaw  
X Vivian White (Via Phone)  
\_ Leigh Woodham

Staff

X Linda Johnson Earsley  
X Sheila Bynes  
X Julie Stewart

Also, in attendance

X Ralph Arza, Arza Consultant  
X Lesa Hamilton  
Senior Financial Analyst  
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:06 p.m.

Public Comment- One public comment card was received and presented to the Board. Principal Earsley stated that the requested for information regarding the referendum funding and the distribution timeline was emailed to the Public member.

Approval of Minutes from September 8,2022:

Christopher McDermott made the motion. Maureen Johnston seconded the motion to approve September 8,2022, minutes. The motion passed unanimously.

Minutes Approved  
 Minutes Not Approved  
 Corrections/Changes: None

**Agenda:**

a. The Agenda was presented and reviewed by the Board.

Reports:

**A. Chairperson – Emilia Fanjul**

- FY22-FY23 Board Meeting Schedule

**B. Principal's Report**

1. Enrollment – 134 students.
2. Attendance
3. FTE/11-Day count
4. FY23 Referendum Expenditure Plan (Preliminary)
5. ARP ESSER III
6. ESSER Targeted Mathematics and STEM Experiential Activities Grants

**C. Assistant Principal – Julie Stewart**

- Testing Update:
  - FSA, EOC and FAST PM 1 Testing has concluded.
  - Upcoming tests are Pre- ACT, PSAT, ACT and SAT during the month of October.
- Educator Support Program
  - All teachers on temporary certifications have been assigned a Clinical Educator and a co-mentor Professionally Certified Teacher.
  - EPA follows the SDPBC's Educator Support Program Plan.
- Professional Growth Plans
  - Professional Growth Plans were due from all teachers on October 4, 2022.
- Campus Happenings:
  - CareerSource, PBC Supervisor of Elections, PBC 4H Embryology Program, FROST Museum Field Trip, Palm Beach State TRIO, Hispanic Heritage Luncheon.
  - Upcoming Field Trips: Embry-Riddle, Florida Memorial, Norton Museum, Solid Waste Authority Renewable Energy Plant.

**D. Legislative Updates – Ralph Arza**

1. Ralph Arza gave legislative updates.

**E. Old Business**

1. CTE- Science: Unmanned Aircraft System Operation-Defer until November Board meeting.

**F. New Business**

1. FY22-FY23 Audit- the Board discussed and reviewed the FY22-FY23 Audit.

**G. Financial Report-----  
Eduserve**

1. Monthly Financials – EduServe presented to the Board a PowerPoint for August 2022 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.
2. FY2022-FY2023 Budget Amendment- Refer to November meeting.

**H. Action Item**



1. FY22-FY23 Audit- Charles Shaw made the motion to approve FY22-FY23 Audit. Christopher McDermott seconded the motion. The motion passed unanimously.
2. Auditors contract renewal for up to (5) years- Charles Shaw made the motion to approve to automatically renew the Auditors contract for up to (5) years if there are no discrepancies. Christopher McDermott seconded the motion. The motion passed unanimously.
3. FY22-FY23 Board Meeting Schedule – Charles Shaw made the motion to approve the Chair to modify the Board meeting schedule by omitting December meeting. Christopher McDermott seconded the motion. The motion passed unanimously.
4. FY22-FY23 Board Meeting Schedule (modifications) – Charles Shaw made the motion to give the Chair the power to modify future Board meeting schedule. Jaime Holland seconded the motion. The motion passed unanimously

♦ Unanimously approved

The meeting adjourned at 3:45pm

♦ Approved by \_\_\_\_\_

  
Joseph Galardi, As Secretary

Date 11/16/22

# **Board of Directors Minutes**

## **Everglades Preparatory Academy**

**September 8, 2022**

The Everglades Preparatory Academy Board of Directors met at 2:00p.m. on September 8, 2022, in the Conference Room, at 360 East Main Street, Building "C", Pahokee, Florida.

Members in attendance were:

Board Members

X Emilia Fanjul  
\_ Joseph Galardi  
\_ Jaime Holland  
X Maureen Johnston  
X Christopher McDermott  
\_ Charles Shaw  
X Vivian White  
\_ Leigh Woodham

Staff

X Linda Johnson Earsley  
X Sheila Bynes  
X Julie Stewart

Also, in attendance

X Raphael "Tony" Arza, Arza Consultant  
X Lesa Hamilton  
Senior Financial Analyst  
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:15 p.m.

Approval of Minutes from June 15, 2022:

Vivian White made the motion. C. McDermott seconded the motion to approve June 15, 2022, minutes. The motion passed unanimously.

Minutes Approved  
 Minutes Not Approved  
 Corrections/Changes: None

**Agenda:**

- a. The Agenda was presented and reviewed by the Board.

Reports:

**A. Chairperson – Emilia Fanjul**

- Welcome Back
- Staff Organization Chart
- Board Contact Form

**B. Principal's Report**

1. Enrollment – 130 students.



## 2. Attendance

### **Weekly Attendance:**

August 10, 2022- September 2, 2022

Weekly Average: 74%

## 3. Job Well Done Bonus for Student Performance SY21- SY22

## 4. SY22-SY23 Goals

## 5. ARP (IDEA) K-12 Part B Supplemental Funds

## 6. ARP ESSER III Budget Amendment and Project

### ***C. Assistant Principal – Julie Stewart***

#### **Testing Updates**

- Testing schedule- FSA, F.A.S.T., and EOC's
- SY2022 Senior Graduation status
- SY2023 Senior Graduation status
- CTE – Science: Unmanned Aircraft System Operation
- SY23 Curriculum
- SY23 Partnerships
- SY23 Fieldtrips schedule

#### ***D. Legislative Updates – Raphael "Tony" Arza***

1. Tony Arza gave legislative updates.

#### ***E. Old Business***

- School Grade/ Rating SY21-SY22
- National Charter School Conference- Washington, D.C.
- Summer Camp

#### ***F. New Business***

1. SY23 Staff Roster
2. SY23 Teacher Salary Increase Allocation (TSA) Distribution Plan SY22-SY23
3. FY2-FY23 Health Plan
4. SY23 Bell Schedule
5. SY23 Master Schedule
6. SY23 Drill Schedule
7. SY23 Crisis Plan
8. SY23 Title I and ESE (IDEA) Budget
9. Student Transportation data

#### ***G. Financial Report***

1. Monthly Financials – EduServe presented to the Board a PowerPoint for June 2022 and July 2022 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.

2. FY2021-2022 Final Budget-EduServe reviewed and discussed with the Board, FY2021-2022 Final Budget.

3. SY22-SY23 Teacher Salary Increase Allocation (TSIA) Distribution Plan- EduServe reviewed and discussed with the Board, SY22-SY23 Teacher Salary Increase Allocation (TSIA) Distribution Plan.

**H. Action Item**

1. FY22-FY23 Health Plan- Christopher McDermott made the motion to approve FY2022-2023 Health Plan. Vivian White seconded the motion. The motion passed unanimously.
2. SY23 Teacher Salary Increase Allocation (TSIA) Distribution Plan- Vivian White made the motion to approve SY23 Teacher Salary Increase Allocation (TSIA) Distribution Plan. Christopher McDermott seconded the motion. The motion passed unanimously.
3. SY23 Bell Schedule- Christopher McDermott made the motion to approve SY23 Bell Schedule. Maureen Johnston seconded the motion. The motion passed unanimously.
4. SY23 Master Schedule- Vivian White made the motion to approve SY23 Master Schedule. Maureen Johnston seconded the motion. The motion passed unanimously.
5. SY23 Drill Schedule- Christopher McDermott made the motion to approve SY23 Drill Schedule. Vivian White seconded the motion. The motion passed unanimously.
6. SY23 Crisis Plan- Vivian White made the motion to approve SY23 Crisis Plan. Maureen Johnston seconded the motion. The motion passed unanimously.

◆ Unanimously approved

The meeting adjourned at 4:20pm

◆ Approved by \_\_\_\_\_



Joseph Galardi, As Secretary

Date 10-12-22

# Board of Directors Minutes

## Everglades Preparatory Academy

November 16, 2022

The Everglades Preparatory Academy Board of Directors met at 2:06p.m. on November 16, 2022, in person meeting, at Florida Crystals (1) North Clematis West Palm Beach, Florida 33401.

Members in attendance were:

### Board Members

X Emilia Fanjul  
\_ Joseph Galardi (Absent)  
\_ Jaime Holland (Absent)  
X Maureen Johnston  
X Christopher McDermott  
X Charles Shaw  
X Vivian White  
\_ Leigh Woodham (Absent)

### Staff

X Linda Johnson Earsley  
\_ Sheila Bynes (Absent)  
X Julie Stewart(Via Phone)

### Also, in attendance

X Ralph Arza, Arza Consultant  
X Lesa Hamilton  
Senior Financial Analyst  
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:06 p.m.

Public Comment- There were no public comments.

### Approval of Minutes from October 12,2022:

Charles Shaw made the motion. Maureen Johnston seconded the motion to approve October 12, 2022, minutes. The motion passed unanimously.

Minutes Approved  
 Minutes Not Approved  
 Corrections/Changes: None

### **Agenda:**

- a. The Agenda was presented and reviewed by the Board.

Reports:

### **A. Chairperson – Emilia Fanjul**

1. Glades Academy Foundation donation- (2) teachers

**B. Principal's Report**

1. Enrollment – 134 students.
2. Attendance - overall weekly attendance percentage: 76.3%
3. FTE/ 11-Day Count- 134 students
4. IDEA reimbursement submitted October 2022 for \$5330.78.
5. Title I reimbursement submitted October 2022 for \$5630.92 + November 2022 \$5,134.43 = \$10,765.35,
4. FY23 Referendum Expenditure Plan (Preliminary)
5. ARP ESSER III
6. ESSER Targeted Mathematics and STEM Experiential Activities Grants

**C. Assistant Principal – Julie Stewart**

- Testing Update:
  - FSA, EOC and FAST PM 1 Testing has concluded.
  - Upcoming tests are Pre- ACT, PSAT, ACT and SAT during the month of October.
- Educator Support Program
  - All teachers on temporary certifications have been assigned a Clinical Educator and a co-mentor Professionally Certified Teacher.
  - EPA follows the SDPBC's Educator Support Program Plan.
- Professional Growth Plans
  - Professional Growth Plans were due from all teachers on October 4, 2022.
- Campus Happenings:
  - CareerSource, PBC Supervisor of Elections, PBC 4H Embryology Program, FROST Museum Field Trip, Palm Beach State TRIO, Hispanic Heritage Luncheon.
  - Upcoming Field Trips: Embry-Riddle, Florida Memorial, Norton Museum, Solid Waste Authority Renewable Energy Plant.

**D. Legislative Updates – Ralph Arza**

1. Ralph Arza gave legislative updates.

**E. Old Business**

1. CTE- Science: Unmanned Aircraft System Operation-Defer until January Board meeting.

**F. New Business**

1. Audit- the Board discussed and reviewed the Audit report for the year ended June 30, 2022.

**G. Financial Report-----Eduserve**

1. Monthly Financials – EduServe presented to the Board a PowerPoint for September 2022 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.
2. FY2022-FY2023 Budget Amendment- Defer until the January Board meeting.



**H. Action Item**

1. Audit- Charles Shaw made the motion to approve Audit report for the year ended June 30, 2022. Christopher McDermott seconded the motion. The motion passed unanimously.

2. Auditors contract renewal for up to (5) years- Charles Shaw made the motion to approve to automatically renew the Auditors contract for up to (5) years if there are no discrepancies. Christopher McDermott seconded the motion. The motion passed unanimously.

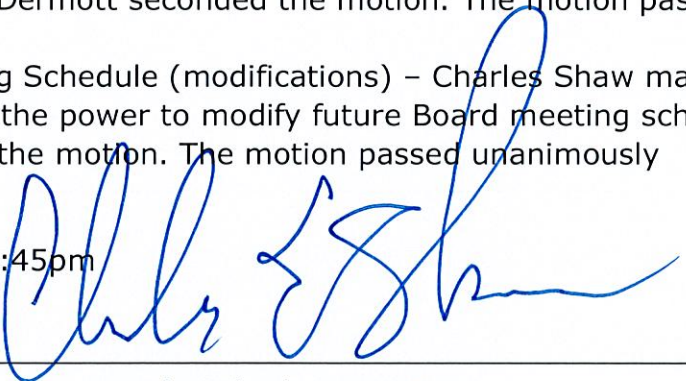
1. FY22-FY23 Board Meeting Schedule – Charles Shaw made the motion to approve the Chair to modify the Board meeting schedule by omitting December meeting. Christopher McDermott seconded the motion. The motion passed unanimously.

2. FY22-FY23 Board Meeting Schedule (modifications) – Charles Shaw made the motion to give the Chair the power to modify future Board meeting schedule. Jaime Holland seconded the motion. The motion passed unanimously

◆ Unanimously approved

The meeting adjourned at 3:45pm

◆ Approved by \_\_\_\_\_



Joseph Galardi, As Secretary

Date \_\_\_\_\_

1/18/23



# **Board of Directors Minutes**

## **Everglades Preparatory Academy**

**May 11, 2022**

The Everglades Preparatory Academy Board of Directors met at 2:00p.m. on May 11, 2022, in the Zoom Video Conferencing app, at 360 East Main Street, Building "C", Pahokee, Florida.

Members in attendance were:

Board Members

X Emilia Fanjul  
X Joseph Galardi  
X Jaime Holland  
X Maureen Johnston  
X Christopher McDermott  
X Charles Shaw  
X Vivian White  
X Leigh Woodham

Staff

X Linda Johnson Earsley  
X Sheila Bynes  
X Julie Stewart

Also, in attendance

X Ralph Arza, Arza Consultant  
X Luis Sullivan, Arza Consultant  
X Lesa Hamilton  
Senior Financial Analyst  
Eduserve Solutions  
X Myrna  
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:01 p.m.

Approval of Minutes from April 19,2022:

Jaime Holland made the motion and Charles Shaw seconded the motion to approve April 19,2022, minutes. The motion passed unanimously.

Minutes Approved  
 Minutes Not Approved  
 Corrections/Changes: None

**Agenda:**

- a. The Agenda was presented and reviewed by the Board.

Reports:

**A. Chairperson – Emilia Fanjul**

1. Introduction of Board members
2. Principal contract
3. Job Well Done recognition

## **B. Principal's Report**

1. Enrollment – 133 students.

2. Attendance

<b>Weekly Average:</b> 76% August 10, 2022- April 29,2022
--

3. Student Recruitment- Contacted local Middle Schools (Glades Academy, Pahokee Middle and Lake Shore Middle) parents submitted student applications for next year. Enroll students in the summer. 8th grade goal for next year is to enroll at least 20 students.

4. FY22/23 Staff and Staff Recruitment- Staff Roster FY22/23(13 Total Staff)

5. Graduation- May 17, 2022 @ 4:30pm @ Eddie Lee Rhodes Gymnasium Pahokee, Florida

- Graduation Dinner immediately following the Graduation ceremony.

6. Accreditation Engagement Review Update - April 27, 2022

Principal Earsley presented the general findings. The final report will be provided in Workspace within 30 business days (May 27, 2022)

### General Findings

The continued development and implementation of policy and procedure that includes the processes of identifying professional development goals for faculty and staff.

Formalized processes with analyzation of data and reviews of programs and procedures.

The development of tracking graduated student data for at least (3) or more years.

Continued professional development with data on how specific PDs are in turn helping students to meet and exceed expectations can help drive further PDs and learning.

Final report will be provided in Workspace within 30 business days (May 27, 2022).

## **C. Assistant Principal – Julie Stewart**

❖ Testing

- Currently in the May testing window.
- Awaiting test results for Seniors.
- Academic Data updates

❖ Financial Literacy course work beginning in SY2022-SY2023.

❖ Senior Graduation status

❖ As of May 5, 2022: **24 /37** students in the Class of 2022 are anticipated to receive a Traditional High School Diploma.

- ❖ Fieldtrips
  - College and Career Day
  - Grad Bash
  - Palm Beach County 4-H- Recipes for Literacy
  - Acreage Pines Park Clean Up

**D. Legislative Updates – Ralph Arza**

1. Ralph Arza gave legislative updates.
2. Principal Evaluation- Deferred until June 15, Board Meeting.

**E. Old Business**

1. Summer Camp- June 6-30, 2022- (40) students
2. Career Day Career Day *UPDATE*- April 21, 2022
3. National Charter Schools Conference (NCSC) by the National Alliance for Public Charter Schools Convention in Washington, DC, June 19-22

**F. New Business**

1. Teacher’s contract
2. Teacher’s evaluation

**G. Financial Report**

1. Monthly Financials – EduServe presented to the Board a PowerPoint for March financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.
2. 2020 Form 990- EduServe reviewed and discussed the 2020 Form 990.

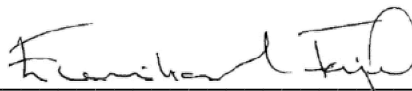
**H. Action Item**

1. Principal contract- Leigh Woodham made the motion to approve the principal contract. Vivian White seconded the motion. The motion passed unanimously.

◆ Unanimously approved

The meeting adjourned at 3:45 pm

◆ Approved by \_\_\_\_\_



Emilia Fanjul on behalf of Joseph Galardi, Secretary

Date 09/01/2022