

Board of Directors Minutes

Everglades Preparatory Academy

May 24, 2023

The Everglades Preparatory Academy Board of Directors met at 1:00 p.m. on May 24, 2023. Location: 360 East Main Street Building "C" Pahokee, Florida 33476.

Members in attendance were:

Board Members

X Emilia Fanjul
X Joseph Galardi
X Angela Pope (Via Phone)
X Maureen Johnston
X Christopher McDermott (Via Phone)
X Charles Shaw (Via Phone)
X Vivian White (Via Phone)

Staff

X Linda Johnson Earsley
___ Sheila Bynes
X Julie Stewart

Also, in attendance

X Ralph Arza, Arza Consultant (via Phone)
X Tony Arza, Arza Consultant (via Phone)
X Lesa Hamilton (Via phone)
Senior Financial Analyst
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 1:05 p.m.

Public Comment- There were no public comments.

Approval of Minutes from April 19, 2023:

Charles Shaw made the motion. Maureen Johnston seconded the motion to approve April 19, 2023 minutes. The motion passed unanimously.

Minutes Approved
 Minutes Not Approved
 Corrections/Changes: None

Agenda:

- a. The Agenda was presented and reviewed by the Board.

Reports:

A. Chairperson – Emilia Fanjul

1. Principal Evaluation and Contract-defer until June Board meeting.

B. Principal's Report

1. Enrollment – 138 students
2. Attendance - weekly attendance percentage: 78%

3. FY23/24 Student Recruitment- 96 students returning, and 29 student is the recruitment goal. Total enrollment is 125.
4. FY23/24 Teacher/Staff Recruitment- teacher recruitment: OPEN contract- (1) Reading teacher. Interviewing potential candidates. All the other staff positions are filled.
5. Graduation- May 24, 2022 @ 4:30pm. Location: Eddie Lee Rhodes Gymnasium Pahokee, Florida
6. Summer School: June 5-29, 2023 (4) weeks

C. Assistant Principal – Julie Stewart

- Mrs. Stewart shared testing data from the Florida Civics Literacy Exam and Progress Monitoring 3 for Math and ELA and EOC Retakes. Students show growth.
- Mrs. Stewart shared the results of the senior survey that was developed by Ms. Franco and Ms. Mendenhall.
- Mrs. Stewart shared the current graduation data:

There are 38 Seniors in the Class of 2023

- Currently EPA Graduation Rate is 79%. (We are still waiting on more SAT/ACT Results)
- There are a total of 30 Seniors out of 38 seniors that are eligible to graduate with a standard diploma currently.
- 4 out of the 30 Seniors who met all the other requirements for graduation except passing a statewide Reading and/or Math test were approved for an ESE waiver.
- There are a total of 6 Seniors out of 38 seniors that are eligible to receive a certificate of completion currently due to not meeting one or more of the testing requirements.
- 2 Seniors will be retained due to credits and testing requirements.

Total Seniors that have met the math requirement to date: 37.

Total Seniors that have met the reading requirement to date: 30.

D. Legislative Updates – Ralph Arza

1. Ralph Arza and Tony Arza gave legislative updates.

E. Old Business

1. Next year's curriculum – Coding, and Horticultural/ Farming- deferred until September Board meeting.
2. FY 23 Desktop Review/ESE Focus- Everglades Preparatory Academy met the standard rating based on observable compliance metrics found in Charter Tools, SIS, and other data sources.

F. New Business

1. Assistant Principal Evaluation and Contract
2. Teacher's Evaluation and Contract
3. School Property Insurance- Principal Earsley attached the 23-24 property policy at a cost of \$10,091.35. Principal Earsley stated that we shopped various insurance companies for the renewal of the school coverage. The next best price for the coverage would be with Maxum Insurance Company at a cost of \$14,807.05.

G. Financia Report (#7) -----Eduserve

1. Monthly Financials – EduServe presented to the Board a PowerPoint for April 2023 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.
2. Budget FY2023/FY2024- the Board reviewed and discussed FY2023-FY2024 Budget.
3. 990 Form- the Board reviewed and discussed 2021 Form 990.

H. Action Item

1. Principal's Contract- Defer until June Board Meeting.
2. Budget FY2023/FY2024-Joseph Galardi made the motion to approve the FY2023-FY2024 Budget. Maureen Johnston seconded the motion. The motion passed unanimously.

◆ Unanimously approved

The meeting adjourned at 2:17pm

◆ Approved by ___ **Charles E Shaw** _____

Charles "Chuck" Shaw, As Secretary

Date __6/20/23_____

Board of Directors Minutes
Everglades Preparatory Academy

March 15, 2023

The Everglades Preparatory Academy Board of Directors met at 2:00 p.m. on March 15, 2023, in person meeting, 360 East Main Street Building C, Pahokee, Florida 33476.

Members in attendance were:

Board Members

X Emilia Fanjul
X Joseph Galardi (Via phone)
_ Jaime Holland (Absent)
X Maureen Johnston (Via phone)
X Christopher McDermott (Via phone)
_ Charles Shaw (Absent)
X Vivian White (Via phone)
X Leigh Woodham (Via phone)
X Angela Pope

Staff

X Linda Johnson Earsley
X Sheila Bynes
X Julie Stewart

Also, in attendance

X Tony Arza, Arza Consultant (Via phone)
X Luis Sillivan, Arza Consultant (Via phone)
X Lesa Hamilton, Senior Financial Analyst
Eduserve Solutions (Via phone)

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:00 p.m.

Public Comment- There were no public comments.

Approval of Minutes from February 8, 2023:

Maureen Johnston made the motion. Christopher McDermott seconded the motion to approve February 8, 2023, minutes. The motion passed unanimously.

Minutes Approved
 Minutes Not Approved
 Corrections/Changes: None

Agenda:

- a. The Agenda was presented and reviewed by the Board.

Reports:

A. Chairperson – Emilia Fanjul

1. Board meeting-

- April Board meeting: April 19, 2023 @2:00pm. Location: Florida Crystals (1) North Clematis (2nd Floor) West Palm Beach, Florida 33401
- May Board meeting: May 24, 2023 @ 1pm. Location: Everglades Preparatory Academy campus 360 East Main Street, Building C, Pahokee, FL 33476

2. Board members resignation-

Leigh Woodham and Jaimie Holland resigned from Everglades Preparatory Academy Board and submitted by email their resignation letter to the Board Chair.

B. Principal's Report

1. Enrollment: 136 students
2. Attendance: Weekly Attendance: 2/6/2023- 3/3/2023= 81%
3. FTE Week: February 6-10, 2022
4. Graduation- May 24, 2022 @ 4:30pm. Location: Eddie Lee Rhodes Gymnasium Pahokee, Florida
5. Career Day- April 20, 2023
6. Summer School: June 5-29, 2023 (4) weeks

C. Assistant Principal – Julie Stewart

Testing Updates

- FSA and EOC Retakes- Window Closes March 10th
 - Algebra 1 EOC Retakes and FSA ELA Only
- ACT and SAT On Campus
 - March 1- SAT
 - March 7- ACT
- ACT Testing Off Campus
- ACT Waivers- Juniors and Seniors
 - February 11th, April 15th
- SAT Testing Off Campus
 - Test Date- March 11th, May 6th, June 3rd
- SAT Waivers- Juniors and Seniors

Senior Updates:

- 39 Seniors in the Class of 2023:
 - There are a total of 14 students out of 39 students that are eligible to graduate currently.

Field Trips:

- Everglades Research Education Center Centennial Celebration in Collaboration with UF/IFAS Extension (PBC 4H) Embryology Program Presentation

D. Legislative Updates – Tony Arza

1. Tony Arza gave legislative updates.

E. Old Business

1. City of Pahokee: School Lease (Defer until the June meeting.)

F. New Business

1. Next year's curriculum:
 - Coding- Mrs. Fanjul discussed introducing coding next year to Everglades Preparatory Academy students. Coding is an essential skill that can open up many opportunities in fields such as computer science, artificial intelligence, and software development.
 - Horticultural/ Farming- Mrs. Fanjul and I spoke about starting the Agriscience program courses and establishing a Future Farmers of America Club next school year.
2. Bullying policy- Principal Earsley stated that EPA believes that all students have a right to a safe and healthy school environment. The district, schools, and community have an obligation to promote mutual respect, tolerance, and acceptance of all.
3. Mental Health / Mental Health Counselor- EPA is establishing and expanding school-based mental health care; by hiring a fulltime counselor, training staff in detecting and responding to mental health issues; and connecting children, youth and families who may experience behavioral health issues with appropriate services.
4. Cox Museum summer program
5. Food Service Annual Agreement between Everglades Preparatory Academy and PBCSD was approved by the School Board on 02/23/2022.
6. Charter School Food Service Operation Plan

G. Financial Report-----Eduserve

1. Monthly Financials – EduServe presented to the Board a PowerPoint for February 2023 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.

H. Action Item

1. POLICY 5.0115 entitled "Student Photo Identification Badge (ID Badge)- Christopher McDermott made the motion to approve for EPA to adhere to School District of Palm Beach County use of student photo identification badges (ID badge) policy. This policy will provide for greater safety, accountability, and efficiency in schools. Joseph Galardi seconded the motion. The motion passed unanimously.

◆ Unanimously approved
The meeting adjourned at 3:26pm

◆ Approved by Franka Taniguchi for Chuck Shaw
Date April 19, 2023 Charles "Chuck" Shaw, As Secretary

Board of Directors Minutes

Everglades Preparatory Academy

January 18, 2023

The Everglades Preparatory Academy Board of Directors met at 2:00 p.m. on January 18, 2023, in person meeting, 360 east Main Street Building C, Pahokee, Florida 33476.

Members in attendance were:

Board Members

X Emilia Fanjul
X Joseph Galardi
_ Jaime Holland (Via phone)
X Maureen Johnston
X Christopher McDermott
X Charles Shaw
_ Vivian White (Via phone)
_ Leigh Woodham (Absent)

Staff

X Linda Johnson Earsley
X Sheila Bynes
X Julie Stewart

Also, in attendance

X Ralph Arza, Arza Consultant
_ Lesa Hamilton (Via phone)
Senior Financial Analyst
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:09 p.m.

Public Comment- There were no public comments.

Approval of Minutes from November 8, 2023:

Charles Shaw made the motion. Christopher McDermott seconded the motion to approve November 8, 2023, minutes. The motion passed unanimously.

Minutes Approved
 Minutes Not Approved
 Corrections/Changes: None

Agenda:

- a. The Agenda was presented and reviewed by the Board.

Reports:

A. Chairperson – Emilia Fanjul

1. Board Treasurer/Secretary
2. Glades Academy Foundation, Inc. Dinner

3. One-time Employee 1st Semester Performance Bonus

B. Principal's Report

1. Enrollment – 135 students
2. Attendance - weekly attendance percentage: 71%
3. FTE week: February 6-10, 2023
4. 11 Day count: January 27-February 10, 2023
5. FY23 Referendum Expenditure Plan (FINAL)
6. Graduation- May 24, 2023 @ 4;30pm. Location: Eddie Lee Rhodes Gymnasium Pahokee Fl.
7. Grants:
 - ESSER II Supplemental Programming
 - ARP-IDEA Part B Supplemental Funds
 - ARP ESSER III Instructional Materials
 - ESSER Targeted Mathematics Grants and STEM Experiential Activities Program
 - ESSER III Intensive Afterschool and Weekend Academies
 - ARP ESSER III Supplemental Programming
8. Graduation Rate:

FY16-FY22 Federal Graduation Rates for Palm Beach Charter Schools
 School: 3398 EVERGLADES PREPARATORY ACADEMY

Year	Graduation Rates	(1) Year Change	(5) Year
FY16	25%	41.7	61.4
FY17	43.5%		
FY18	22.2%		
FY19	44.7%		
FY20	86.4%		
FY21	93.5%	7.1	50.0
FY22	81.5%	-12.0	59.3

C. Assistant Principal – Julie Stewart

Testing schedule- FSA, F.A.S.T., ACT and SAT update(s)

FAST Reading and Math Continues until January 27th

- 8th-10th Grade Students- Conducting Make- Ups

Science Diagnostics

- 8th Grade Students Only

ACT Testing

- Juniors and Seniors
- ACT Waivers
- February 11th- Glades Central, Pahokee, Seminole Ridge, and Clewiston High

SAT Testing

- Registration Deadline- February 10th
- Test Date- March 11th
- SAT Waivers- Juniors and Seniors

- **Progress Monitoring 2 Data was Shared for Reading and Math (grades 8-10)**
 - Student attendance is impacting student achievement.
 - Tutors are needed to support intensive reading and math.
- **Senior Parent Conferences**
 - Senior conferences are being scheduled with all senior students and their parent/guardians to discuss their current graduation status.
- **Fieldtrips**
 - January 2023**
 - Winding Waters- Environmental Resource Management - January 12th
 - A Night of Great Expectations 2023- January 13th
 - Palm Beach State- Application and Financial Aid Support- January 18th
 - University of Florida Campus Tour- January 26th
 - Claim Your Future Showcase- January 31st (*Career Source)
 - February 2023**
 - College Football Signing Day- February 9th
 - PBC 4H Centennial Celebration- February 10th
 - HBCU/HSI Recruitment Fair- February 15th
 - Junior Achievement Speaker- Coach Wendy Francois
 - Pathway to P.L.U.T.O- February 17th

D. Legislative Updates – Ralph Arza

1. Ralph Arza gave legislative updates.

E. Old Business

1. CTE- Principal Earsley stated that Everett Thomas, EPA Science teacher, is studying for the CTE Engineering and Technology Florida Teacher Certification Examination.

2. Audit-Audit report for the year ended 6/30/22.

3. FY2023 Board Approved Referendum Expenditure Preliminary Plan-the Board reviewed and discussed the FY2023 Board Approved Referendum Expenditure Preliminary Plan.

4. FY2023 Board Approved Referendum Expenditure FINAL Plan- the Board reviewed and discussed the FY2023 Board Approved Referendum Expenditure FINAL Plan.

5. FY2023 Charter School Preliminary TSIA Expenditure Report & Salary Schedule- the Board reviewed and discussed the FY2023 Charter School Preliminary TSIA Expenditure Report & Salary Schedule.

F. New Business

1. Florida Leadership Collaborative Project- The Florida Charter School Alliance in collaboration with the Florida Department of Education, created the Charter School Leaders and Authorizers' Collaborative Cohort bringing together key charter and

district educational leaders from across the state to share best practices. EPA was selected to present best practices for Leading a Successful School-Charter School.

G. Financial Report-----Eduserve

1. Monthly Financials – EduServe presented to the Board a PowerPoint for November 2022 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.

2. FY2022-FY2023 Budget Amendment- Defer until February Board meeting.

H. Action Item

1. Audit- Joseph Galardi made the motion to approve Audit report for the year ended June 30, 2022. Maureen Johnston seconded the motion. The motion passed unanimously.

2. Board Treasurer/Secretary -Charles Shaw made the motion to approve the Board Chair recommendation for Treasurer/Secretary. Joseph Galardi seconded the motion. The motion passed unanimously.

3. FY2023 Board Approved Referendum Expenditure Plan-Joseph Galardi made the motion to approve the FY2023 Board Approved Referendum Expenditure Plan. Maureen Johnston seconded the motion. The motion passed unanimously.

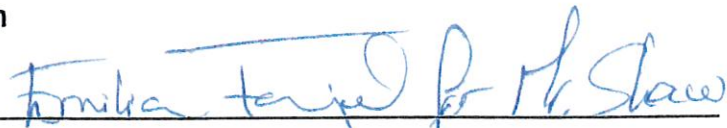
4. FY2023 Board Approved Referendum Expenditure FINAL Plan—Joseph Galardi made the motion to approve the FY2023 Board Approved Referendum Expenditure FINAL Plan. Maureen Johnston seconded the motion. The motion passed unanimously.

5. FY2023 Charter School Preliminary TSIA Expenditure Report & Salary Schedule – Maureen Johnston made the motion to approve FY2023 Charter School Preliminary TSIA Expenditure Report & Salary Schedule. Charles Shaw seconded the motion. The motion passed unanimously.

◆ Unanimously approved

The meeting adjourned at 3:55pm

◆ Approved by _____



Charles "Chuck" Shaw, As Secretary

Date 2/8/23

Emilia Board of Directors Minutes

Everglades Preparatory Academy

February 8, 2023

The Everglades Preparatory Academy Board of Directors met at 2:00 p.m. on February 8, 2023, in person meeting, 360 east Main Street Building C, Pahokee, Florida 33476.

Members in attendance were:

Board Members

X Emilia Fanjul
X Joseph Galardi
_ Jaime Holland (Absent)
X Maureen Johnston
X Christopher McDermott
_ Charles Shaw (Absent)
X Vivian White (Via phone)
_ Leigh Woodham (Absent)

Staff

X Linda Johnson Earsley
X Sheila Bynes
X Julie Stewart

Also, in attendance

X Ralph Arza, Arza Consultant
X Lesa Hamilton (Via phone)
Senior Financial Analyst
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:00 p.m.

Public Comment- There were no public comments.

Approval of Minutes from November 8, 2023:

Maureen Johnston made the motion. Vivian White seconded the motion to approve January 18, 2023, minutes. The motion passed unanimously.

Minutes Approved
 Minutes Not Approved
 Corrections/Changes: None

Agenda:

- a. The Agenda was presented and reviewed by the Board.

Reports:

A. Chairperson – Emilia Fanjul

1. New Board Member- -the Board discussed the potential Board member skills and experiences to determine if she meets qualifications for the position. The Board chair recommended the candidate to the Board for formal approval.

2. Board Member Duties and Responsibilities.

B. Principal's Report

1. Enrollment – 135 students
2. Attendance - weekly attendance percentage: 80%
3. FTE week: February 6-10, 2023
4. 11 Day count: January 27-February 10, 2023
5. Graduation- May 24, 2023 @ 4;30pm. Location: Eddie Lee Rhodes Gymnasium Pahokee Fl.
6. EPA Annual Career Day-April 20,2023

C. Assistant Principal – Julie Stewart

Testing Update

- WIDA- English Language Proficiency Assessment
 - ELL Students
- FSA and EOC Retakes- February
- ACT and SAT On Campus
 - March 1- SAT
 - March 7- ACT
- ACT Testing Off Campus
 - ACT Waivers- Juniors and Seniors
 - February 11th, April 15th
- SAT Testing Off Campus
 - Test Date- March 11th, May 6th, June 3rd
 - SAT Waivers- Juniors and Seniors

Senior Parents conferences:

- Met with parents reviewed and discussed students Graduation requirement status.

Teacher Observations:

- Formal evaluations have not begun but we still plan to use the Florida Charter School Alliance Evaluation tool.

Field Trips

- Claim Your Future Showcase
- University of Florida

D. Legislative Updates – Ralph Arza

1. Ralph Arza gave legislative updates.

E. Old Business

1. None

F. New Business

- 1. Auditors (5) year contract
- 2. City of Pahokee School lease updates

G. Financial Report-----Eduserve

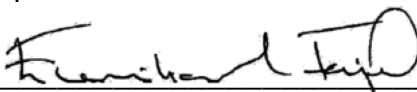
- 1. Monthly Financials – EduServe presented to the Board a PowerPoint for December 2022 and January 2023 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.
- 2. FY2022-FY2023 Budget Amendment- the Board reviewed and discussed the FY2022-FY2023 Budget Amendment.

H. Action Item

- 1. New Board Member-Joseph Galardi made the motion to approve the appointment of the New Board Member. Vivian White seconded the motion. The motion passed unanimously.
- 2. FY2022-FY2023 Budget Amendment -Vivian White made the motion to approve the FY2022-FY2023 Budget Amendment. Maureen Johnston seconded the motion. The motion passed unanimously.
- 3. Auditors (5) year contract- Maureen Johnston made the motion to approve to automatically renew the Auditors contract for up to (5) years if there are no discrepancies. Vivian White seconded the motion. The motion passed unanimously.

◆ Unanimously approved

The meeting adjourned at 3:15pm

◆ Approved by 

Emilia Fanjul on behalf of Charles "Chuck" Shaw, As Secretary

Date 03/21/2023

Board of Directors Minutes

Everglades Preparatory Academy

April 19, 2023

The Everglades Preparatory Academy Board of Directors met at 2:00 p.m. on April 19, 2023. Location: Florida Crystals 1 North Clematis (2nd Floor) West Palm Beach, Florida, 33401

Members in attendance were:

Board Members

X Emilia Fanjul
X Joseph Galardi
X Angela Pope
X Maureen Johnston
X Christopher McDermott
_ Charles Shaw (Absent)
X Vivian White

Staff

X Linda Johnson Earsley
X Sheila Bynes (Via phone)
X Julie Stewart (Via phone)

Also, in attendance

X Ralph Arza, Arza Consultant
X Lesa Hamilton (Via phone)
Senior Financial Analyst
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:00 p.m.

Public Comment- There were no public comments.

Approval of Minutes from March 15,2023:

Angela Pope made the motion. Maureen Johnston seconded the motion to approve March 15,2023 minutes. The motion passed unanimously.

Minutes Approved
 Minutes Not Approved
 Corrections/Changes: None

Agenda:

- a. The Agenda was presented and reviewed by the Board.

Reports:

A. Chairperson – Emilia Fanjul

1. June Board meeting: Date change from June 14th to June 15th.

B. Principal's Report

1. Enrollment – 138 students
2. Attendance - weekly attendance percentage: 85%

3. Graduation- May 24, 2023 @ 4:30pm. Location: Eddie Lee Rhodes Gymnasium Pahokee, FL.
4. EPA Annual Career Day-April 20,2023 (32) vendors.
5. Summer School: June 5-29, 2023

C. Assistant Principal – Julie Stewart

Introduction of New Certified School Counselor

- Jennifer Franco

Campus Happenings

- Junior Achievement Guest Speaker
 - Bryan Viau
- Career Resource
 - Resume Writing
- Flexible Seating in English Class

Upcoming Tests

- ACT Testing Off Campus
- SAT Testing Off Campus
- Florida Civics Literacy Exam
- PERT

Graduation Ready Status Update

39 Seniors in the Class of 2023:

- Total seniors that have met the math requirement to date: 25
- Total seniors that have met the reading requirement to date: 14

Graduation Ready Status Update

Currently, there are a total of 18 seniors out of 39 seniors that are eligible to graduate with a standard diploma.

- 6 Seniors have an ESE waiver.
- 1 of the 6 eligible for an ESE waiver will be deferring their diploma to continue with Vocational Rehabilitation.
- 12 Seniors have met both their reading and math requirements.
- Currently, there are a total of 21 seniors out of 39 seniors that are eligible to receive a certificate of completion.

D. Legislative Updates – Ralph Arza

1. Ralph Arza gave legislative updates.

E. Old Business

1. Mental Health Counselor: School Counselor
2. Next year's curriculum – Coding, and Horticultural/ Farming

F. New Business

1. Security upgrade and training-Principal Earsley verified that staff installed the Fortify FL app on their cell phones, school, and students' devices. Fortify FL app is a suspicious activity reporting tool that allows students and staff to instantly relay information to appropriate law enforcement agencies and school officials. Students and staff participated in the training. Students and staff were trained and participated in an Active Assailant drill observed by Palm Beach County School Officers.
2. 990 form- defer until May board meeting.

G. Financial Report-----Eduserve


1. Monthly Financials – EduServe presented to the Board a PowerPoint for March 2023 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.

H. Action Item

1. None

◆ Unanimously approved

The meeting adjourned at 3:40pm

◆ Approved by 

Emilia Fanjul on behalf of Charles "Chuck" Shaw, As Secretary

Date 06/08/2023

Board of Directors Minutes
Everglades Preparatory Academy

September 6, 2023

The Everglades Preparatory Academy Board of Directors met at 2:00 p.m. on September 6, 2023. Location: 360 East Main Street Building "C" Pahokee, Florida 33476.

Members in attendance were:

Board Members

X Emilia Fanjul
_ Joseph Galardi (Absent)
X Angela Pope
Stewart
_ Maureen Johnston (Absent)
X Christopher McDermott
X Charles Shaw (Via Phone)
X Vivian White

Staff

X Linda Johnson Earsley
_ Sheila Bynes (Absent)
X Julie

Also, in attendance

X Tony Arza, Arza Consultant
X Lesa Hamilton
Senior Financial Analyst
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:08p.m.

Public Comment- There were no public comments.

Approval of Minutes from June 15, 2023:

Vivian White made the motion. Angela Pope seconded the motion to approve June 15, 2023, minutes. The motion passed unanimously.

X Minutes Approved
_____ Minutes Not Approved
_____ Corrections/Changes: None

Agenda:

a. The Agenda was presented and reviewed by the Board.

Reports:

A. *Chairperson – Emilia Fanjul*

1. Welcome Back
2. Board Contact Form
3. SY2023-2024 Board Meeting Announcement

B. Consent Agenda- Christopher McDermott made the motion. Vivian White seconded the motion to approve the Consent Agenda. The motion passed unanimously.

C. Principal's Report

1. SY23-SY24 Enrollment - 125 students
2. Weekly Attendance: 76%
3. SY23/24 Teacher/Staff
4. SY24 Title I Budget
5. FY24 UniSIG
6. SY24 ESE (IDEA) Budget

D. Assistant Principal – Julie Stewart
Summer Program Update

- June 5th- June 29th
- 8:30am-12:30pm
- Monday through Thursday
- Ms. Mendenhall- ELA Strategies
- Mr. Thomas/Ms. Franco- APEX Credit and Credit Recovery
- All EPA students were invited; with a target of 40 students.
 - 38 students returned registration forms.
 - 29 students attended.
- Attendance:
 - The BIA reached out to parents/guardians and students daily if they did not attend.
 - *Some students that did not attend were:*
 - 2 students went to MVMT Church Camp with Christ Fellowship Church at Palm Beach Atlantic
 - 1 student had to withdraw due to illness.
 - 3 students - Chose to attend the Environmental Resource Management Center's Green Internship Program (2nd Year of the Program)
 - 1 student completed the Career Source Summer Program
 - 2- Unknown
- Student Achievement Results:
 - 5 Students Completed Credit Recovery
 - It is too early to analyze the impact of the writing intensive instruction because those students have not taken the writing test yet.

SY24 Professional Development

Professional development during school year 2023-2024 is focused on developing the professional skills to better meet the needs of the following special populations/subgroups:

- Students with Disabilities (SWDs/ESE)
- English Language Learners (ELLs)
- Migrant Students
- McKinney Vento (Homeless)

Additional areas of focus include:

- School Safety
- Testing

Class of 2023 Update

- There were 38 Seniors in the Class of 2023
 - 30 Seniors received a standard diploma.
 - 4 out of the 30 Seniors used an ESE waiver.
 - 6 Seniors received a certificate of completion.
 - 1 Senior enrolled in Project Lift and is pursuing his diploma via their program, as well as career training.
 - 5 Seniors are still attempting to pass the testing requirements and are being supported by the Parent Liaison
 - 2 Seniors were retained:
 - 1 Senior moved to Orlando.
 - 1 Senior moved out of the country.

Class of 2024 Senior Status

- There are 34 seniors in the Class of 2024.
- 3 Seniors have met the math and reading requirements.
 - 16 students have met the math requirement (includes the 3 above)
 - 3 students have met the reading requirement (includes the 3 above)

Testing

- Classical Learning Test
 - New option for 11th and 12th graders to meet their graduation requirements.
- 2 Hours
- \$59.00
- Results with 8-10 Days
- Some colleges are sponsoring the test for free:
 - New College
 - Abilene Christian.

SY23-24 Academic Plan and Goals- By June 2024, EPA will achieve a 3% learning gain in ELA, moving from 32% to 35% and 3% learning gain in math moving from 44% to 47%.

Target Subgroups for 2023-2024:

- ESE
- ELL
- Migrant

The highest priorities for EPA are to:

- ensure that student attendance is consistent so that the Gradual Release Model of Instruction can be implemented with fidelity.
- teachers use data to make instructional decisions.
- students receive remedial supports through intensive tutoring.
- ELL, ESE and Migrant students' needs are met with appropriate strategies and accommodations.
- Students learn in a safe and secure environment by implementing campus-wide Positive Behavior Supports (PBS)

SY24 Field Trip and Activities List Confirmed to Date

- Florida Memorial Campus Tour- October 3rd
- Mounts Botanical Garden- November 15th.
- Winding Waters – Environmental Resource Management Center- Community Service Clean Up- November 9th and February 7th.

E. Legislative Updates – Tony Arza

1. Tony Arza gave legislative updates.

F. Old Business

1. School Grade/ Rating SY22-SY23

Anticipated School Improvement Rating for SY23

Math Learning Gains	ELA Learning Gains	Total Points Earned	Total Components	Percent of Total Points Possible	Percent Tested	School Improvement Rating
43	57	100	2	50	At least 90%	Commendable

ELA Learning Gains: 8 Points FSA Retakes, 7 Points SAT, 15 Points ACT, 27 Points FAST Reading First Time Test Takers = **Total 57**

Math Learning Gains: 11 Points FSA Retakes, 1 Point BEST Algebra 1 Winter Retake, 5 Points SAT, 8 Points ACT, 9 Points PERT, 7 Points from First Time Test Takers (3 BEST Algebra 1, 0 BEST Geometry, 4 from 8th Grade Math) = **Total 43**

Points Total: 57 + 43 = 100/2 = 50%

Total Tested: Approximately 95-100%

Anticipated Rating: Commendable

2. CTE Curriculum – Agricultural Science Foundations 1

CTE and Curriculum Updates were present by Julie Stewart.

- Agriscience Foundations 1 has been added to EPA's Master Schedule as the first course in the Career Pathway for Agri technology.
- Everett Thomas, EPA Science teacher received Agriculture 6-12 certification on 9/5/2023.
- Principal Earsley is requesting for the District with EPA's Board approval to proceed to amend the schools charter by adding CTE curriculum. Specifically for Agriculture.
- New required curriculum for promotion to the 9th grade
 - *Per Florida Statute 1003.4156(1)(e) one course in Career and Education Planning is required for promotion to Grade 9. The course must be internet-based, customizable to each student, and include research-based assessments to assist students in determining educational and career options and goals. In addition, the course must result in a completed personalized academic and career plan for the student that may be revised as the student progresses through middle school and high school; must emphasize the importance of entrepreneurship and employability skills; and must include information from the Department of Economic Opportunity's Economic Security Report. Based upon the State's new expectations for career and education planning, the State has adopted Xello Inc. Xello Inc. is the only platform that can be used in our District to meet this middle school requirement for the Career and Education Planning Course. Grade 8 M/ J United States History Career Planning or M/ J World History Career Planning have been identified as the courses to be used to fulfill this requirement in our District.*

G. New Business

1. FY2023-FY2024 Health Plan-Principal Earsley stated that the Health Insurance was offered to employees. The Board reviewed and discussed (2) Renewal Plan reviewed by staff. Fourteen (14) staff members choose option #1 Renewal Plan UHC Medical Silver CW-DC RXNH2S. The plan renewal premium is \$639.34 X (14) employees= \$8,950.76 X (12) months=\$107,409.12 annually.

EPA will pay 100% of the approved employee level coverage, for the Option #1 Renewal Plan UHC Medical Silver plan, and employee can pay the difference for a more expensive plan if employee choose to upgrade.

2. FY24 Referendum Expenditure Plan

H. Financial Report -----Eduserve

1. Monthly Financials – EduServe presented to the Board a PowerPoint for June 2023 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.
2. FY2022-FY2023 Final Budget- the Board reviewed and discussed FY2022-FY2023 Final Budget.

I. Action Item

1. FY24 Referendum Expenditure Plan – Vivian White made the motion to approve FY24 Referendum Expenditure Plan. Christopher McDermott seconded the motion. The motion passed unanimously.
2. FY2023-FY2024 Health Plan- Angela Pope made the motion to approve FY2023-FY2024 Health Plan. Vivian White seconded the motion. The motion passed unanimously.
3. FY2022-FY2023 Final Budget-Christopher McDermott made the motion to approve the FY2022-FY2023 Budget Amendment. Angela Pope seconded the motion. The motion passed unanimously.

◆ Unanimously approved

The meeting adjourned at 3:20pm

Approved by Kendra Fajal for Charles "Chuck" Shaw
Charles "Chuck" Shaw, As Secretary

Date 10/18/23

Board of Directors Minutes

Everglades Preparatory Academy

October 18, 2023

The Everglades Preparatory Academy Board of Directors met at 2:00 p.m. on October 18, 2023. Location: 360 East Main Street Building "C" Pahokee, Florida 33476.

Members in attendance were:

Board Members

X Emilia Fanjul
X Joseph Galardi
X Angela Pope
X Maureen Johnston
X Christopher McDermott
X Charles Shaw (Absent)
X Vivian White

Staff

X Linda Johnson Earsley
X Sheila Bynes
X Julie Stewart (Absent)

Also, in attendance

X Tony Arza, Arza Consultant
X Lesa Hamilton
Senior Financial Analyst
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:06p.m.

Public Comment- There were no public comments.

Approval of Minutes from September 6, 2023:

Joseph Galardi made the motion. Maureen Johnston seconded the motion to approve September 6, 2023 minutes. The motion passed unanimously.

Minutes Approved
 Minutes Not Approved
 Corrections/Changes: None

Agenda:

1. The Agenda was presented and reviewed by the Board.

Reports:

A. Chairperson – Emilia Fanjul

1. Retro Referendum- Proportionate share of the FY20 and 21 Referendum revenue. EPA Board decided not to sign the Retro Referendum document.
2. January Board Meeting- Date changed to January 24, 2023.

B. Consent Agenda

1. None

C. Principal's Report

1. Enrollment: 126 students
2. Weekly Attendance- 77%
3. 11-Day count- Friday, September 29, 2023- Thursday, October 12, 2023
4. FTE Week: October 9-12, 2023

D. Assistant Principal – Julie Stewart

1. Summer Program Update- Green Future's Internship
 - Three students interned with Palm Beach County's Environmental Resource Management Department. This is EPA's second year participating.
2. Fieldtrips update- Florida Memorial College Tour
 - 14 Students Attended on October 2nd.
3. Upcoming Campus Happenings
 - Panther PRIDE End of the 1st Quarter Celebration (10/12)
4. Testing
 - Fall Testing Window is closed.
 - Classical Learning Test - New option for 11th and 12th graders to meet their graduation requirements.
 - 2 Hours - Scheduled for November 2nd on Campus.
 - \$59.00- Title I Waiver for all students at EPA
 - Results with 8-10 Days
 - Ordered a set of CLT Test Prep guides for all core teachers.
5. Tutorial- Migrant
 - Approved for funding to provide tutorials for migrant students.
 - 24 migrant students
 - 3 Teachers- Franco, Thomas, and Mendenhall
 - 3 Times Per Week- During Planning Time; Planning Time hours are made up after school.
 - Focus areas: English Language Arts, Science, Credit Recovery
 - Begins no later than the 1st of November; up to 60 hours.
 - EPA Assigned Migrant Support Specialist: Kimberly Johnson

E. Legislative Updates – Arza Consultant

1. Tony Arza gave legislative updates.

F. Old Business

1. FY 2024 Board Approved Referendum Expenditure Plan

G. New Business

1. Board Approved Charter School Teacher Salary increase Allocation Distribution Plan FY2023-2024
2. Audit Report for the year ended June 30, 2023

H. Financia Report-Eduserve

1. Monthly Financials – EduServe presented to the Board a PowerPoint for August 2023 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.

2. FY2023-FY2024 Amended Budget- the Board reviewed and discussed FY2023-FY2024 Amended Budget.

I. Action Item

1. FY2023-FY2024 Amended Budget- Joseph Galardi made the motion to approve FY2023-FY2024 Amended Budget. Angela Pope seconded the motion. The motion passed unanimously.

2. FY 2024 Board Approved Referendum Expenditure Plan- Maureen Johnston made the motion to approve FY 2024 Board Approved Referendum Expenditure Plan. Vivian White seconded the motion. The motion passed unanimously.

3. Board Approved Charter School Teacher Salary increase Allocation Distribution Plan FY2023-2024- Vivian White made the motion to approve Board Approved Charter School Teacher Salary increase Allocation Distribution Plan FY2023-2024. Maureen Johnston seconded the motion. The motion passed unanimously.

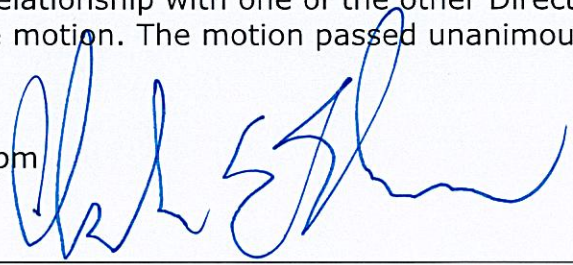
4. Audit Report for the year ended June 30, 2023- Joseph Galardi made a motion to approve the audit: (1) subject to the auditor's correction of Total Liabilities for the year ending June 30, 2023 on page 4 of the audit and the auditor's representation at the board meeting that this error does not in any way affect or render inaccurate any other part or representation in the audit and (2) subject to the auditor's correction to Note 4 of page 21 of the audit to remove the incorrect notation that "The Chairperson has a family relationship with one of the other Directors." Maureen Johnston seconded the motion. The motion passed unanimously.

◆ Unanimously approved
The meeting adjourned at 3:30pm

◆ Approved by _____

Date _____

11/15/23



Charles "Chuck" Shaw, As Secretary

Board of Directors Minutes

Everglades Preparatory Academy

November 15, 2023

The Everglades Preparatory Academy Board of Directors met at 2:00p.m. on November 15, 2023. Location: Florida Crystal (1) Clematis (2nd Floor) West Palm Beach, Florida 33401

Members in attendance were:

Board Members

X Emilia Fanjul
_ Joseph Galardi
X Angela Pope
X Maureen Johnston
X Christopher McDermott
X Charles Shaw
X Vivian White

Staff

X Linda Johnson Earsley
X Sheila Bynes (Absent)
X Julie Stewart (Absent)

Also, in attendance

X Tony Arza, Arza Consultant (Via Zoom)
X Lesa Hamilton (Via Zoom)
Senior Financial Analyst
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:09p.m.

Public Comment- There were no public comments.

Approval of Minutes from October 18, 2023:

Charles Shaw made the motion. Angela Pope seconded the motion to approve October 18, 2023, minutes. The motion passed unanimously.

X Minutes Approved
 Minutes Not Approved
 Corrections/Changes: None

Agenda:

1. The Agenda was presented and reviewed by the Board.

Reports:

A. Chairperson – Emilia Fanjul

1. Glades Academy Foundation Dinner

B. Consent Agenda

1. FY 2024 Board Approved Referendum Expenditure Plan (Update)

C. Principal's Report

1. Enrollment: 126 students
2. Weekly Attendance- 78.5%
3. Employee Job Well Done Recognition

D. Assistant Principal – Julie Stewart

Campus Happenings

- 1st Quarter Panther PRIDE Celebration
- PBC League of Women Voters presented to students regarding their legal right to vote and provided voter registration forms for students.
- "Girls in Pearls" Field Trip to Golden Corral
- "A Few Good Men" Field Trip to the Drive Shack
- Junior Achievement Guest Speaker- Erica Eggerman- Max Planck
- Hispanic Heritage Month Celebration

Professional Development

- CPR and First Aid Training for All Staff
- Florida Charter School Alliance - Mr. Colavecchio, Ms. Stewart and Ms. Franco attended.

Curriculum Updates

- Career and Technical Education (CTE) courses can now count towards performing arts credit.

Testing

- Testing Graduation Requirements were updated November 2023
- Includes the new Classical Learning Test (CLT)

E. Legislative Updates – Arza Consultant

1. Tony Arza gave legislative updates.

F. Old Business

1. Retro Referendum- Proportionate share of the FY20 and 21 Referendum revenue Plan
2. FY 2024 Board Approved Referendum Expenditure Plan
3. SIP- School Improvement Plan SY2023-2024

G. New Business

1. None

H. Financia Report-Eduserve

1. Monthly Financials – EduServe presented to the Board a PowerPoint for September 2023 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.

I. Action Item

1. Retro Referendum- Proportionate share of the FY20 and 21 Referendum revenue Plan- Charles Shaw made the motion to empower Mrs. Emilia Fanjul, EPA Board Chair, to represent EPA with the Retro Referendum- Proportionate share of the FY20 and 21 Referendum revenue Plan. Vivian White seconded the motion. The motion passed unanimously.

2. FY 2024 Board Approved Referendum Expenditure Plan- Charles Shaw made the motion to approve FY 2024 Board Approved Referendum Expenditure Plan. Christopher McDermott seconded the motion. The motion passed unanimously.

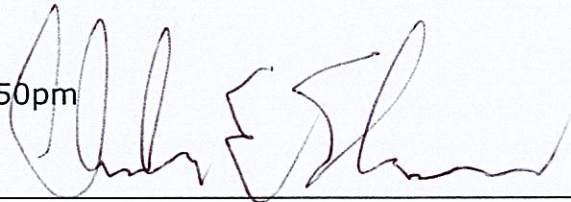
3. SY2023-2024 (SIP) School Improvement Plan- Charles Shaw made the motion to approve FY2023-FY2024 School Improvement Plan. Maureen Johnston seconded the motion. The motion passed unanimously.

◆ Unanimously approved
The meeting adjourned at 3:50pm

◆ Approved by _____

Date

1/24/24



Charles "Chuck" Shaw, As Secretary

Board of Directors Minutes

Everglades Preparatory Academy

June 15, 2023

The Everglades Preparatory Academy ZOOM Board of Directors met at 2:00 p.m. on June 15, 2023. Location: 360 East Main Street Building "C" Pahokee, Florida 33476.

Members in attendance were:

Board Members

X Emilia Fanjul
X Joseph Galardi
X Angela Pope (Absent)
X Maureen Johnston
X Christopher McDermott (Absent)
X Charles Shaw
X Vivian White

Staff

X Linda Johnson Earsley
X Sheila Bynes
X Julie Stewart

Also, in attendance

X Ralph Arza, Arza Consultant
X Lesa Hamilton
Senior Financial Analyst
Eduserve Solutions

Board Meeting was called to order by Mrs. Emilia Fanjul, Board Chair at 2:00p.m.

Public Comment- There were no public comments.

Approval of Minutes from May 24, 2023:

Charles Shaw made the motion. Maureen Johnston seconded the motion to approve May 24,2023 minutes. The motion passed unanimously.

 X Minutes Approved
 Minutes Not Approved
 Corrections/Changes: None

Agenda:

- a. The Agenda was presented and reviewed by the Board.

Reports:

A. Chairperson – Emilia Fanjul

1. SY24 Board Meeting Announcement
2. Next Board Meeting: September 6, 2023

B. Principal's Report

1. Enrollment- 98
2. Annual Weekly Attendance: 78%

3. SY23/24 Student Recruitment-98 students returning, and 27 student is the recruitment goal. Total enrollment is 125.
4. SY23/24 Teacher/Staff Recruitment- teacher recruitment: OPEN contract- (1) Reading teacher. Interviewing potential candidates. All the other staff positions are filled.
5. Graduation- May 24, 2022 @ 4:30pm. Location: Eddie Lee Rhodes Gymnasium Pahokee, Florida

C. Assistant Principal – Julie Stewart

1. Testing Updated
 - Results are still incoming.
 - FAST Progress Monitoring Results show gradual growth.
 - Lowest 25% data shared.
2. Class of 2023 Update
 - 79% Current Grad Rate.
 - 6 Seniors are still working towards their standard diplomas via the SAT/ACT.
3. Summer Program
 - Average 20 students.
 - Mendenhall- ELA Strategies for FAST Writing.
 - Thomas/Franco- APEX, Credit Recovery.
 - June 5th-June 29th from 8:30-12:30pm

D. Legislative Updates – Ralph Arza

1. Ralph Arza gave legislative updates.

E. Old Business

1. Principal's Evaluation
2. Principal Contract

F. New Business

1. Cyber Insurance
2. Administrative Summer Duties
3. SY23/SY24 School Goals

G. Financia Report (#7) -----Eduserve

1. Monthly Financials – EduServe presented to the Board a PowerPoint for May 2023 financials. The Board reviewed and discussed the Balance Sheet and the YTD Budget vs. the Actual Financial Statement, both summary and detail.
2. FY2022-FY2023 Budget Amendment- the Board reviewed and discussed FY2022-FY2023 Budget Amendment.
3. FY2023-FY2024 Budget - the Board reviewed and discussed FY2023-FY2024 Budget.
4. FY2023-FY2024 Eduserve Business Services Agreement - the Board reviewed and discussed Eduserve FY2023-FY2024 Business Services Agreement.

H. Action Item

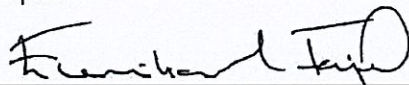
1. Principal's Evaluation and Contract- Joseph Galardi made the motion to approve the Principal's Evaluation and Contract. Vivian White seconded the motion. The motion passed unanimously.
2. FY2022-FY2023 Budget Amendment-Maureen Johnston made the motion to approve the FY2022-FY2023 Budget Amendment. Vivian White seconded the motion. The motion passed unanimously.
3. FY2023-FY2024 Budget - Maureen Johnston made the motion to approve the FY2023-FY2024 Budget. Vivian White seconded the motion. The motion passed unanimously.
4. FY2023-FY2024 Eduserve Business Services Agreement- Charles Shaw made the motion to approve Eduserve FY2023-FY2024 Business Services Agreement. Joseph Galardi seconded the motion. The motion passed unanimously.

Charles Shaw made the motion giving authorization to Mrs. Fanjul and Principal Earsley to renew Eduserve Business Services Agreement up to (3) years if they continue to meet the school's fiduciary responsibilities with no discrepancies. Joseph Galardi seconded the motion. The motion passed unanimously.

◆ Unanimously approved

The meeting adjourned at 3:50pm

◆ Approved by _____


Emilia Fanjul on behalf of Charles "Chuck" Shaw, As Secretary

Date 09/07/2023